

Lake View Country Club Banquet Contract – 2021

Name: _____

Lake View will provide:

- Five hour time limit (\$100 per extra hour if available)
- Round and/or long tables (seats 8-10)
- Table linen and napkins (colored linen may involve additional fees)
- White skirting
- Food & beverage (unless otherwise approved by the manager)
- Children's menu (under age 10) upon request or 1/2 price of contracted banquet menu price

Cost of venue: (for non-members)

- Parties with fewer than 25 guests \$50
- Parties with 25 - 40 guests - \$100
- Parties over 40 - \$300
- Ceremony fee - \$500 (if requested)

Two weeks prior to event:

- Final menu selection
- Final guest count - # of guests or # of plates served; whichever is higher

Day of event:

- Waitress staff dedicated to your event
- Final payment (member charge, credit card, cash or check)
Does not include 6% sales tax or 20% service charge

_____ LVCC's facilities are non-smoking. Smoking is only permitted outside the building in designated area.

_____ Only LVCC personnel are permitted behind bars or in food preparation areas.

_____ All unconsumed food and/or beverage remain on the property of LVCC unless prior arrangements have been made with the director of food and beverage.

_____ LVCC shall not be liable for any lost, stolen, damaged or misplaced merchandise, samples, equipment, goods, personal property or anything of the like left in any area of the club.

_____ The party signing this agreement is responsible for any LVCC items that are lost, stolen, damaged or misplaced items. A clean up fee will be applied if need be.

_____ A deposit of \$500 (non-refundable) is required to reserve date, which will be applied to the final bill. Prices are subject to change until a final contract is agreed upon by both parties.

Thank you for contracting Lake View Country Club for your upcoming event. We look forward to working with you to plan and execute a successful event for you and your guests. If you have any questions or you would like more information, please do not hesitate to contact me.

Samantha Brown, Food and Beverage Manager
lvfoodbevmgr@gmail.com

814-725-9644, ext. 222

I/we have read and agree to all the terms of this contract.

Type of event: _____ Date of event: _____

Guarantor Signature: _____ Phone #: _____

Manager Signature: _____ Deposit Amount: \$ _____

Notes: _____

Attachments: Menu Selection _____yes _____no Copy of contract: _____yes _____no